

# Shawn Riley

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## Objective

To make an impact on the interaction between the social service agency and the client.

## Education

### **Bachelor of Social Work, University of Missouri-St. Louis**

- Achieved Dean's List
- Member of Golden Key International Honor Society and Student Social Work Association.

### **Master of Social Work, University of Missouri-St. Louis**

Anticipated Graduation Date: December 2009

## Work experience

### **2007-Current St. Louis Life, O'Fallon, MO**

#### **Program Coach**

- Provide assistance, support, and supervision in the learning of residential skills including cooking, menu planning, banking, laundry, grocery shopping, purchasing of personal items and clothing, housekeeping, personal hygiene, recreation, and other appropriate skills related to increased independent living
- Assist residents in the planning of and participation in social, recreational and educational activities, both within the St. Louis Life facility and the greater community.
- Provide information to parents or guardians regarding resident on a regular basis

### **1999-2007 McDonald's Corporation, O'Fallon, MO**

#### **Manager**

- Supervised crew in every aspect of running the restaurant
- Handled financial transactions for the store
- Facilitated a team orientated attitude
- Decisive decision maker in management position
- Motivated crew and ensure strict procedure guidelines
- Reliable and diligent employee

## Volunteer experience

### **Community Council of St. Charles County**

- Collected data, performed research, and developed a photo journal to create a "home affordability" tool to be used at the community level.
- Presented "home affordability" tool at a Missouri Association for Social Welfare Statewide Conference
- Assisted in the development of an assessment and referral packet for food pantry workers
- Participated in the Continuum of Care, Housing Authority, and Community Networking Forum and was introduced to a wide variety of resources in the community.

- Provided assistance in the creation of marketing materials for an up-and-coming homeless ministry
- Provided information and referral to clients
- Learned the daily functions of a 501c3 agency

**St. Louis Crisis Nursery**

- Case management observation
- Supervised respite care
- Directed play
- Meal preparation

**References available upon request**