

# Shawn Riley

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Objective To make an impact on the interaction between the social service agency and the client.

Education University of Missouri-St. Louis St. Louis, MO  
Bachelors of Social Work

- Achieved Dean's List
- Member of Golden Key International Honor Society and Student Social Work Association.

Most recent experience **Community Council of St. Charles County**

- Collected data, performed research, and developed a photo journal to create a "home affordability" tool to be used at the community level.
- Presented "home affordability" tool at a Missouri Association for Social Welfare Statewide Conference
- Assisted in the development of an assessment and referral packet for food pantry workers
- Participated in the Continuum of Care, Housing Authority, and Community Networking Forum and was introduced to a wide variety of resources in the community.
- Provided assistance in the creation of marketing materials for an up-and-coming homeless ministry
- Provided information and referral to clients
- Learned the daily functions of a 501c3 agency

Work experience 1999-Current McDonald's Corporation O'Fallon, MO  
Manager

- Supervise crew in every aspect of running the restaurant
- Handle financial transactions for the store
- Facilitated a team orientated attitude
- Decisive decision maker in management position
- Motivate crew and ensure strict procedure guidelines
- Reliable and diligent employee

Volunteer experience St. Louis Crisis Nursery

- Case management observation
- Supervised respite care
- Directed play
- Meal preparation

**References available upon request.**