

Education

**Associates Degree**  
**Human Services**  
**Erie Community College**  
**Buffalo, NY**  
**June 1986**

Work experience

**Wright City Elementary School**

100 Wildcat Drive  
Wright City, MO 63390  
636-745-7400

**January 2006 – Present**

**Health Assistant**

Responsible for administering medications and the daily care of elementary children. Responsible for finding appropriate medical care. Medical screenings and clerical duties.

**Willows Way Inc.**

2085 Bluestone Drive.  
Saint Charles, MO. 63303  
636-947-6591

**2000 - Present**

**Community Resource Coordinator, Realities Program**

Responsible for helping customers attain their highest level of independence by teaching daily living skills through role playing, modeling, classes and the community. The planning and implementation of fundraising and yearly trips for our customers. Monthly reports and medical oversight within a case-load.

**Heritage Centers**

101 Oak Street  
Buffalo, NY 14201  
716-856-4201

**February 2000 - April 2000**

**Senior Habilitation Specialist**

Responsible for the development and delivery of behavior management programs for individuals in the Day Habilitation and Prevocational program. Responsible for the development and delivery of vocational and recreational services in the Day Habilitation and Prevocational setting.

**April 1999 – February 2000**

**Habilitation Specialist**

Responsible for the development and delivery of vocational and recreational

services to developmentally disabled adults in a Day Habilitation and Prevocational setting. Responsible for planning community outings and skills enhancement groups. Supervised consumers in a work activities program completing light assembly and contract work.

**Claddagh Commission Inc.**

7200 Old Lake Shore Road  
Derby, NY 14047  
716-947-9082

**June 1998 – April 2000**

**Residential Habilitation Specialist**

Assist developmentally disabled adults with daily living skills, attending medical appointments and administering medications.

**Children's Hospital**

219 Bryant Street  
Buffalo, NY 14222  
716-878-7000

**June 1994 - August 1998**

**Nurses Aide**

Responsibilities include care of patients in Hematology Unit, blood pressure, feedings, linens, transport, cleaning and errands.

**February 1992 - June 1994**

**Food Service Worker**

Responsibilities include food preparation, grill, large volume cook, tray line and cashiering.

**Baker Hall**

Martin Road  
Lackawana, NY  
716-828-9648

**June 1987 – June 1988**

**Child Care Worker**

Assisted teenage boys in activities of daily living in a residential treatment facility, administered medication and planned activities.

**Accreditations**

**Willows Way Inc. 2003 Employee of the Year**

**OMR/DD Medication Administration Certified**

**Strategies for Crisis Intervention and Prevention**

**NYS Nurses Aide Certified**

**CPR Certified**

**On going Training in the areas of Human Services**